

CHECKLIST FOR COMPANY REGISTRATION

Copy Of All Director's IC / Passport

- A copy of IC/Passport of all the companies Directors whom are listed with the Companies Commission of Malaysia (SSM)

Company Profile

- A description of the firm's history, organizational & management structure, business activity, and a description of services provided.

Business License / Local Authority License e.g. Copy of PBT (Where Applicable)

- Business License and permits issued by local government agencies that allow individuals or companies to conduct business within the government's geographical jurisdiction

Latest Tenancy agreement

- A written agreement specifying the terms of the contract between you and the landlord

Telephone bill

- Current telephone bill (fixed line)

Latest Companies Commission of Malaysia's Print-out (e-SSM)

- Details on Corporate Information